



Document A701™ – 2018 Instructions

Instructions to Bidders

GENERAL INFORMATION

Purpose. AIA Document A701™–2018 is intended to be used for competitively bid projects. The Instructions to Bidders inform Bidders how to obtain documents to bid a Project; how to submit requests for clarification, interpretation, and substitutions; how addenda will be transmitted; and how to submit Bids. Other topics addressed include bid security, modifying or withdrawing Bids, and performance and payment bonds.

Related Documents. This document is complementary to, and has been prepared for use with, AIA Document A201–2017. It may also be used with AIA Document A232™–2009, General Conditions of the Contract for Construction, Construction Manager as Adviser Edition. Specific information for a particular Project must be provided in the Advertisement or Invitation to Bid, in the Supplementary Provisions provided for the Project, or in a supplement to this document.

Information from AIA Document G612™–2017, Owner’s Instructions to the Architect, Part B: Bidding Procedures should be used to complete A701.

Why Use AIA Contract Documents. AIA Contract Documents are the product of a consensus-building process aimed at balancing the interests of all parties on the construction project. The documents reflect actual industry practices, not theory. They are state-of-the-art legal documents, regularly revised to keep up with changes in law and the industry—yet they are written, as far as possible, in everyday language. Finally, AIA Contract Documents are flexible: they are intended to be modified to fit individual projects, but in such a way that modifications are easily distinguished from the original, printed language.

Use of Non-AIA Forms. If a combination of AIA documents and non-AIA documents is to be used, particular care must be taken to achieve consistency of language and intent among documents.

Use of Current Documents. Prior to using any AIA Contract Document, users should consult www.aia.org or a local AIA component to verify the most recent edition.

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CHANGES FROM THE PREVIOUS EDITION

AIA Document A701 has been updated to address electronic bids. The following changes in content have been made in A701.